



Nomination Package

**ATHLETES
BUILDERS
TEAMS
PIONEERS
ACHIEVEMENT
BELL MEMORIAL
LEGACY**

Your Heroes. Your Hall.

Alberta Sports Hall of Fame & Museum
Selection Committee Guidelines

Guiding Principle: Sport has changed and will continue to change. Newly defined nomination category criteria, along with strict adherence to the criteria will ensure the integrity and exceptional quality of our Hall of Fame and it's Honoured Members.

Selection Committee Composition

- a) The Selection Committee shall be recommended by the Chair of the Alberta Sports Hall of Fame and Museum Society Board of Directors and approved by the Board.
- b) The Selection Committee shall consist of seven (7) members, plus a Chair (which is appointed by the Board). Gender and Provincial representation shall be considered.
- c) The Chair shall be a member of the Board and be appointed or re-appointed annually by the Board at the AGM.
- d) The seven (7) members of the Selection Committee shall comprise:
 - i. At least one (1) member of the Board which will chair the committee
 - ii. At least three (3) current Hall of Fame Members;
 - iii. At least four (4) members in the community (One community member with media experience (past or present) will be given strong consideration.

Nominations

- a) A call for nominations shall be circulated to electronic media and to all sport governing bodies in the Province of Alberta, all Sports Halls of Fame in Alberta, Sports Councils, Outreach contacts. This shall be done in June each year with a reminder in late August.
- b) Nominator forms shall be available at the office of the Alberta Sports Hall of Fame and Museum and on the ASHFM website.
- c) Nominations should be submitted electronically to the Executive Director of the Alberta Sports Hall of Fame and Museum.
- d) Nominations will close at 4:30 p.m., September 30th of each year.
- e) All nominations received shall be acknowledged in writing by the ASHFM staff.

Definition of Sport

Sport is defined as an activity involving physical exertion and skill that is governed by a set of rules or customs. Sport is a regulated form of physical activity organized as a contest between two or more participants for the purpose of determining a winner by fair and ethical means.

An activity, to be classified as a sport, must be:

- a) Played competitively;
- b) Involve athletic physical skills, such as strength, agility, or stamina.

Sport brings important social and economic benefits to communities and is an intrinsic element of Canadian culture at all levels. Sport must be participant focused and shaped by the principles of integrity, fair play, equity, access, and inclusion. Leadership is a key element to achieving excellence within the sport system and the development of coaches, officials and administrators is a very important part of sport.

Eligibility for Induction

In the case of non-traditional activities or where doubt exists as to the legitimacy of an activity as a high-performance athletic competition, the judgment of the selection committee will prevail. Their decision shall be based on whether the activity satisfies the criteria for sport adopted by the Alberta Sports Hall of Fame and whether the nominee's performance meets the generally accepted standards required for admission to the Alberta Sports Hall of Fame.

Athlete

- Each nominated athlete will be evaluated on his/her personal achievements, awards, or accomplishments and on their contributions and the impact they made to their sport in their community, in Alberta, Canada and at the International level.
- Eligibility can and will be based on degree of difficulty encountered in achieving success.
- An Alberta member of a Canadian Team may stand for induction as an individual athlete.
- Athlete must be retired from the highest level of competition at least 3 years with the understanding they may still be participating at the Senior levels.
- Any athlete who has reached his/her 40th birthday in the year they are nominated shall be eligible for consideration, whether or not he/she is still active as a competitor.

Exception: Winning of an Olympic, Paralympic or World Championship gold medal, nomination is eligible for immediate consideration.

Builder

- A Builder directs athletes in a leadership capacity.
- A Builder is a community leader/champion who might be a coach, trainer, official, administrator, volunteer or facility/program developer.
- An individual who has made significant, unique, and lasting contribution to sport in the Province of Alberta, typically in multiple roles and at multiple levels of engagement. The nominee must

have been seen to have provided inspiration to present and future generations by their devotion to sport.

- A Builder may be either active or inactive to be considered and shall be evaluated based on his/her outstanding effort in one or more sports, normally over a period of at least ten (10) years, but not necessarily consecutive.
- The Builder will be evaluated on their personal achievements, awards, or accomplishments but also on their contributions and the impact they made to his/her sport and community, in Alberta and in Canada.
- Have had permanent residency in Alberta during the relevant part of their career.

Team

- Each nominated Alberta-based team, consisting of two or more athletes that have been victorious at a National or International level is eligible to be inducted.
- The nucleus of the team must be retired from National or International level competition before the team is eligible for induction. All team members, including coaching staff, general managers must be listed for the nomination years. Equipment managers, mascots, directors, executives, and other support staff will not be considered.
- Alberta athletes and coaches participating on a National team which has won an International Championship may be nominated and inducted as a group.
- The team will be evaluated on its overall achievements, awards, or accomplishments, as well as, on the contributions and the impact it made to sport in its community, in Alberta and in Canada.
- Teams must be comprised of a minimum of 50% of combined players and non-playing personnel who have either been born in Alberta or resided in the province for a minimum of (3) years during their accomplishment.
- Team nominations may be made based on a single season performance or for more than one season (successive years or selected years) provided that the level of achievement for each team was similar, and team personnel were virtually the same each year. Otherwise, teams should be nominated separately.

Exception: Winning of an Olympic, Paralympic or World Championship gold medal, nomination is eligible for immediate consideration.

Pioneer Award

- Nominees must exhibit a “pioneering” quality in athletic, builder, or team accomplishments, involving some aspect of invention, innovation, or trailblazing that changed the shape of sport in Alberta for those who followed.
- Honors athletes, builders or teams that made an impact on the athletes or sport in Alberta 50 years prior to the current year.
- The Nominee will be evaluated on their personal achievements, awards, or accomplishments but also on their contributions and the impact they made to his/her sport and community, in Alberta and in Canada.
- Nominee must meet same criteria of Eligibility as other categories.
- The Award may or may not be given out annually.

Example:

- *Ole Olson whose curling inventions revolutionized the sport of curling...the first rubber hack, colour technique on the ice, ice sharpener, stone shaper and sharpener, the measuring device, and many other innovations.*
- *Guy and Flores Weadick founded the Calgary Stampede.*

Achievement Award

- Will be considered for an extraordinary achievement.
- The award honors athletes, sport administration, volunteers, sport developers, officials, coaches, managers, and trainers.
- The Award may or may not be given out annually.

Example:

The successful ascension of Mount Everest in 1982 by a group of Canadian climbers.

Bell Memorial Award

- Attained a high level of excellence and made significant contribution to the enjoyment or knowledge of sport in Alberta, nationally or internationally through the medium of print, radio, television, social media, or any other medium reporting sport.
- The Nominee will be evaluated on their personal achievements, awards, or accomplishments but also on their contributions and the impact they made to sport in their community, in Alberta and in Canada.
- The Award may or may not be given out annually.

Legacy Award

- The recipient is already an Honoured Member of the Alberta Sports Hall of Fame.
- Award is presented to an individual whose outstanding contribution to sport is already well documented. The recipient has made another significant, different contribution or accomplishment individually or as part of a group.
- Honorees will have demonstrated remarkable long-term contribution to the people involved in the Province of Alberta and in Canada.
- The Award may or may not be given out annually.

Selection Process

- a) Immediately following the close of nominations, each Selection Committee member will receive a copy of the eligible nominations for review, as distributed by the ASHFM staff.
- b) The Selection Committee will meet within forty-five (45) days of the closing date for the nominations, at the call of the Selection Committee Chair.
- c) The Selection Committee will select for recommendation to the Board of Directors no less than 10 and no more than 11 inductees.

Note: An annual selection of the Team, Bell Memorial, Pioneer, Achievement and Legacy Awards is not mandatory.

- d) Of the candidates selected, there must be at least one (1) candidate from the Athlete category, and at least one (1) candidate from the Builder category.

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- e) Please note that in years that the Selection Committee does not select a nominee in any of the Achievement/Bell/Pioneer /Legacy Award categories, the Selection Committee can add Builder or Athlete recipients to the list of Inductees.
- f) Team nominations will be considered as one nomination. Only one (1) Team per year, if qualified, will be selected.
- g) The ASHFM Society Board of Directors shall then ratify the final selections of a maximum of 12 Athletes, Builders, Team, Bell Memorial, Pioneer Achievement and Legacy Award recipients.
- h) Each nomination will be considered by the Selection Committee for three (3) consecutive years.
- i) Once a nomination has been considered for three (3) years, there will be an additional two (2) year wait before being re-nominated.
- j) All nominations and selections shall be kept confidential until the public announcement held prior to the Induction Program.
- k) Minutes of the Selection Committee meetings will be taken by the ASHFM staff.

Under special circumstances, the Chairman of the Board of Directors may recommend to the Board of Directors one additional nomination for induction into the Sports Hall of Fame.



NOMINATION FORM

Date Submitted _____

Please check category of nomination:

Athlete _____ Builder _____ Team _____ Pioneer _____ Achievement _____

Bell Memorial _____ Legacy _____

Name of Nominee: _____

Address: _____ City: _____

Province _____ Postal Code _____

Phone: _____ Cell: _____

Email: _____

Date of birth _____ Place of birth _____

Number of years resided in Alberta _____

If deceased; please provide date of passing _____

Name of Next of Kin: _____

(please include even if nominee is living)

Address: _____ City: _____

Province _____ Postal Code _____

Phone: _____ Cell: _____

Email: _____

Name of Nominator: _____

Address: _____ City: _____

Province _____ Postal Code _____

Phone: _____ Cell: _____

Email: _____

Relationship to Nominee: _____

** Please fill in the information to the best of your knowledge*

Nomination Package Requirements

1. Fully complete Nominator/Nominee form
2. Nominator executive summary:

Nominator has 3 pages to summarize why they feel their nominee deserves to be inducted into the ASHFM. You must include the required information in your summary.

Required information for Athlete, Builder, Team, and Legacy Categories:

- Indicating length of time nominee was involved and their highest achievement.
- Explaining community involvement
- Describing contributions which impacted sport in Alberta and Canada
- Prioritized list of international, National, Provincial, Local achievements and Meritorious Awards (Special Achievements)
- Reference letter Provincial Sport Association (mandatory)
- Reference letter National Sport Organization (recommended)
- Reference letter International Sport Organization (recommended if applicable)

Required information for Achievement, Pioneer, and Bell Memorial Categories:

- Indicating length of time nominee was involved and their highest achievement.
- Explaining community involvement
- Describing contributions which impacted sport in Alberta and Canada

- Prioritized list of international, National, Provincial, Local achievements and Meritorious Awards (Special Achievements)
- Reference letters if applicable

3. Additional Supporting Letters (3 letters with a maximum of 3 pages each)

Reference letters should be written by someone with in-depth knowledge of the nominee. These letters provide insight and personal experiences with the nominee that could enhance the possibilities of a successful induction.

They should describe

- How nominee has inspired people around them
- Show their impact on sport and sport organizations
- What will define this nominee's legacy

Each nomination is considered by the Selection Committee for three (3) consecutive years. If a nominee is not chosen for induction during the three (3) consecutive years, there is then a waiting period of two (2) years before the nomination can be re-submitted.

Closing date for submission is September 30 by 4:30PM of each year. Nomination forms must be received prior to the deadline to:

Executive Director; Alberta Sports Hall of Fame and Museum

#102 – 4200 Hwy 2 Red Deer, AB T4N 1E3

Phone 403-341-8614 or email: info@albertasportshall.ca

Office Use Only

Date Received: _____

Date Acknowledged: _____